

CORPORATE RELATIONS DIVISION

INVITATION TO QUOTE

An invitation is hereby issued to suitably qualifying contractors to provide services as described on the table below:

Bid Number	Bid Description	Document Fee	Price and BBBEE	Bid closing date
RFQ UKZN 13/23	Catering for VIPs at Graduation Ceremonies	R100	80/20	13 th April 2023 @ 12:00

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-based Black Economic Empowerment (BBBEE).

For enquires please contact Ms. Xoliswa Zulu ZuluX@ukzn.ac.za for technical matters and Kwazi Dlamini on DlaminiK1@ukzn.ac.za for Procurement related matters.

The compulsory bid returnables will be set out in the bid document.

Bid documents (available in English only) are obtainable from **Tuesday, 04th April 2023 until Tuesday 11th April 2023, at 15H30** online by sending proof of payment of a **non-refundable fee** of **R100 PER DOCUMENT** to Sithembela Mlebuka on email MlebukaS@ukzn.ac.za. Payments to be made into the following bank account:

Bank: Standard Bank, **Branch:** Westville, **Branch Code:** 045426, **Account Name** UKZN Main Account, **Account No:** 053080998, **Reference:** 8106-UKZN RFQ 13/23

No bid documents will be issued outside the timeframes indicated.

Documents must be submitted electronically to DlaminiK1@ukzn.ac.za. No facsimile or late bids will be accepted. The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted within 120 working days after the closing date of the tender, consider your tender unsuccessful.