



HOUSE OF GRADUATES

▶ **DURBAN:** 110 Umhlanga Rocks Drive, Durban North

▶ **PRETORIA:** 1166 Francis Baard Street, Hatfield, Pretoria

▶ **CAPE TOWN:** Unit 7A Nobel Park Shopping Centre, Avondstil, Cape Town

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00 ▶ **WHATSAPP:** 076 675 7799

✉ ukzn@houseofgraduates.co.za

▶ **CALL CENTRE:** 031 301 8015

UNIVERSITY OF KWAZULU-NATAL (UKZN) 2023 ORDER FORM FOR GRADUATION ATTIRE

Dear UKZN Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL SUPPLIER** of graduation attire on this memorable occasion.

- If you are **HIRING** the graduation attire kindly read **SECTION A** of our order form.
- If you are **PURCHASING** the graduation attire kindly read **SECTION B** of our order form.

Please read the information provided on this order form carefully. For our terms and conditions kindly refer to www.houseofgraduates.co.za.

PRICING:

PLEASE NOTE:

- If you are **HIRING** a refundable, security deposit of **R300** is required **IN ADDITION** to the hire charges below. The refundable security deposit must be paid **IN CASH, WHEN COLLECTING YOUR ATTIRE. DO NOT DEPOSIT THE R300 SECURITY DEPOSIT INTO OUR ACCOUNT.**

Please circle the items you require on the table below.

DESCRIPTION	HIRE PRICE	SALE PRICE
CERTIFICATE & DIPLOMA: GOWN & SASH	R220	R1,175
- Gown Only	R115	R900
- Sash Only	R105	R275
BACHELORS: GOWN, HOOD & CAP	R295	R1,645
- Gown Only	R115	R900
- Hood Only	R105	R520
- Cap Only	R85	R225
HONOURS & POST-GRADUATE: GOWN, HOOD & CAP	R295	R1,655
- Gown Only	R115	R900
- Hood Only	R105	R530
- Cap Only	R85	R225
MASTERS: GOWN, HOOD & CAP	R295	R1,705
- Gown Only	R115	R900
- Hood Only	R105	R580
- Cap Only	R85	R225
DOCTORAL DEGREE: GOWN, HOOD & BONNET	R500	R4,155
- Gown Only	R255	R2,405
- Hood Only	R115	R775
- Bonnet Only	R115	R975
SENIOR DOCTORAL DEGREE: GOWN, HOOD & BONNET	R500	R4,155
- Gown Only	R255	R2,405
- Hood Only	R115	R775
- Bonnet Only	R115	R975

SECTION A: INFORMATION TO HIRE GRADUATION ATTIRE

If you are **HIRING**, kindly follow the steps below:

1. Complete the personal details section below.
 2. Payment can be made in cash/ credit card/ debit card at our office, OR in advance via ATM deposit/ EFT, OR at the graduation venue from 3 hours before the start of your ceremony. NB:
 - a. **Please use the FNB ATM to make cash deposits. Do not deposit cash inside the FNB branch with a teller.** If you are unable to deposit cash via the ATM, please pay in cash or card when collecting your graduation attire.
 - b. Do not email us your payment confirmation. You must however present your original payment confirmation upon collection. If not, you will be required to pay again.
 3. Collection will take place at the graduation venue from 3 hours before the start of your ceremony.
 - a. We require a **refundable, security deposit of R300 upon collection** of the hired graduation attire. This security deposit must be in **CASH** on collection and is separate from the hire charges.
 4. The hired graduation attire must be returned **immediately after the ceremony. If not, a late return fee of R200 per day will apply.** NB: In the event of damage, the hirer will be compelled to pay House of Graduates the full retail price as shown on this order form.
 5. We stock all sizes and will assist with fitting upon collection of your graduation attire.
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SECTION B: INFORMATION TO PURCHASE GRADUATION ATTIRE

If you are **PURCHASING**, kindly follow the steps below:

1. Complete the personal details section below.
2. Payment can be made in cash/ credit card/ debit card at our office, OR in advance via ATM deposit/ EFT, OR at the graduation venue from 3 hours before the start of your ceremony. NB:
 - a. **Please use the FNB ATM to make cash deposits. Do not deposit cash inside the FNB branch with a teller.** If you are unable to deposit cash via the ATM, please pay in cash/ card when collecting your graduation attire.
 - b. Do not email us your payment confirmation. You must however present your original payment confirmation upon collection. If not, you will be required to pay again.
3. You can collect your graduation attire at our store once payment is made. Alternatively:
 - a. You can collect your attire at the graduation venue from 3 hours before the start of your ceremony.
 - b. We can courier your order at an additional cost of R250 (within RSA only). If you reside outside RSA and require a courier service, please email orders@houseofgraduates.co.za for a quotation. **Orders must be placed minimum of 14 working days before your graduation to ensure the attire reaches you on time.**
4. We stock all sizes and will assist with fitting upon collection of your graduation attire.

YOUR PERSONAL DETAILS:

Full Name: _____

Email Address: _____

Cell Number:

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College:

Humanities	Agriculture, Engineering & Science	Law & Management Studies	Health Science
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Qualification:

Certificate	Diploma	Bachelors	Honours	Post Graduate	Masters	Doctoral
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Date of Graduation Ceremony: _____

Time of Graduation Ceremony: _____

Signature (To acknowledge the terms and conditions on Section A and on www.houseofgraduates.co.za): _____

OUR BANKING DETAILS:

- NB: If hiring, **ONLY PAY YOUR HIRE FEE**. Do **NOT** deposit the R300 security deposit into our account.

Bank : FNB
 Account No : 621 299 777 68
 Account Holder : House of Grads
 Branch : Umhlanga Crescent
 Branch Code : 220 629
 Reference : ***Graduation Date & Surname*** E.g. If your surname is Mkhize and you are graduating on 18 April, your reference would be **1804 MKHIZE**

COURIER SERVICE IF PURCHASING:

Please note the following should you require our courier service:

- We provide a door-to-door service to graduates residing in South Africa at an additional cost of R250.
- Should you reside outside South Africa, please email orders@houseofgraduates.co.za for a quotation.
- Orders must be placed minimum of 14 working days before your graduation to ensure the attire reaches you on time.

Kindly complete the following should you require your purchased attire couriered:

Your Physical Address During Working Hours: _____

Height (Head to toe) & Pants or Dress Size: _____

For Doctoral & Senior Doctoral Degree Graduates Only:

Head Measurement (Around Your Forehead, Above Your Ears): _____

