

### NOTIFICATION IN TERMS OF SECTION 18 OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013

The University of KwaZulu-Natal, located at University Road, Chiltern Hills, Westville, 3629, South Africa (hereinafter referred to as "UKZN" and/or "the University"), is required to process the personal information of participants and/or their parent(s) and/or guardian(s) to complete the participants registration to attend the Teach the Nation Programme (Hereinafter referred to as the "Programme").

The types of information of participants and/or their parent(s) and/or guardian(s) that may be processed (dependant on the reason for processing as stated above) may include, but is not exclusive to the:

- name and surname;
- identity number;
- examination number and/or student number (where relevant);
- Postal address;
- Residential address;
- Contact details;
- Citizenship;
- Gender
- Population group;
- Home language;
- Details of disabilities (if applicable);
- Details of the secondary school that you attended;

The afore-mentioned information must be provided by the participant and/or their parent(s) and/or guardian(s) (if the participant is younger than 18 years of age). The provision of the afore-mentioned information is both a mandatory and contractual requirement to facilitate the participants potential acceptance to partake in the Programme and the failure to provide same and/or an objection to furnish the information may result in the participant's non-acceptance to the Programme, as the participant' and/or their parent(s) and/or guardian(s) information is required for the legitimate reasons mentioned herein.

The University may also be bound by legislative requirements (such as those contained in the Higher Education Act 101 of 1997) and/or good governance practices to obtain and/ or retain the personal information as mentioned herein for record keeping and/or statistical purposes.

UKZN will endeavour to ensure that the appropriate security measures are in place and/or implemented, for both electronic and paper-based formats used for processing the participant's and/or their parent(s) and/or guardian(s) personal information in terms of Protection of Personal Information Act 4 of 2013, to avoid any and all instances of security breaches.

Should a cross border transfer of the participant's and/or their parent(s) and/or guardian(s) information be required, the University undertakes to ensure that the recipient of the data is bound to safeguard your information in accordance with the requirements of the Protection of Personal Information Act 4 of 2013.

Recipients of the participant's and/or their parent(s) and/or guardian(s) information may include but are not exclusive to the University, government structures and/or research institutions. Where the participant's and/or their parent(s) and/or guardian(s) information is required for research purposes, the University will endeavour to ensure that same is fully anonymised and de-identified.

The participants and/or their parent(s) and/or guardian(s) have the right to access and amend their personal information using the relevant University platform, and the participants and/or their parent(s) and/or guardian(s) remain solely responsible for ensuring that their information is correct and up to date at all times. Please send an email to [Informationoffice@ukzn.ac.za](mailto:Informationoffice@ukzn.ac.za) for guidance in this regard.

The continuation and completion of the application and/or registration process by the participants and/or their parent(s) and/or guardian(s) is interpreted as their specific and informed expression of will as required by the Protection of Personal Information Act 4 of 2013.

Should the participants and/or their parent(s) and/or guardian(s) wish to lodge a complaint in this regard, kindly contact the Information Regulator. The contact details are as follows:

Website:  
Address:

<https://www.justice.gov.za/inforeg/>

**The Information Regulator (South Africa)**

JD House, 27 Stiemens Street  
Braamfontein, Johannesburg  
P.O Box 31533  
Braamfontein, Johannesburg, 2017

**Complaints** email:

[complaints.IR@justice.gov.za](mailto:complaints.IR@justice.gov.za)

**General enquiries** email:

[inforeg@justice.gov.za](mailto:inforeg@justice.gov.za).

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